

Rev.  
3/10/2004

## **AGENDA**

**REGULAR MEETING  
BOARD OF COMMISSIONERS  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
(502) 875-8500**

**MARCH 15, 2004  
5:00 P.M. (EST)**

**1. INVOCATION  
ROLL CALL**

**PUBLIC HEARING** Ordinance Amending 2003-04 General Fund Budget (Item 3.1),  
Ordinance Appropriating Revenue for Sewer Lateral Program for  
March thru June, 2004 (Item 3.2)

**MINUTES** February 16, 2004 Regular Meeting, March 1, 2004 Work Session,  
March 1, 2004 Special Meeting

**MAYOR'S REPORT**

**2. CEREMONIAL ITEMS**  
None.

**3. ORDINANCES**

3.1 **SECOND READING:** An Ordinance Amending Ordinance No. 7, 2003 Series, Appropriating the  
Revenue to be Received by the City of Frankfort for Fiscal Year 2003-2004.

Purpose: The purpose of this item is to consider an ordinance amending the appropriation of  
revenue to be received for Fiscal Year 2003-2004 for unbudgeted expenditures.

Background: The grand total of the budget amendment for the General Fund is in the amount of  
\$366,048 for the following expenditures:

- a. Leonardwood Drive extension contract with Randle Davies Construction Co, Inc. in the  
amount of \$178,040.
- b. Streetscape Phase 2 Project consisting of payment to CSX Transportation, Inc. in the  
amount of \$10,155.
- c. Kentucky River Bank Restoration Project at Sullivan Parking Garage in the amount of  
\$28,000.
- d. Amendment to engineering design and construction management contract with Brighton  
Engineers for the Leonardwood Drive Extension Project in the amount of \$6,120.
- e. Utility extension contract with Frankfort Plant Board for Sections 1 and 2 of the Frankfort  
Research & Office Park in the amount of \$143,733.

This ordinance had its first reading 2/16/04.

Recommendation: Approval.

Attachments: Ordinance.

Rev.  
3/10/2004

Contact Person

Name: James C. Rogers  
Title: Director  
Department: Finance  
Phone: (502) 875-8505  
E-mail: [Jrogers@fewpb.com](mailto:Jrogers@fewpb.com)

**3.2 SECOND READING:** An Ordinance Appropriating the Revenue to be Received by the City of Frankfort for the Sewer Lateral Program for Fiscal Year 2003-2004.

Purpose: The purpose of this item is to consider an ordinance appropriating the revenue to be received for the Sewer Lateral Program, for the period beginning 3/1/04 and ending 6/30/04.

This ordinance had its first reading 2/16/04.

Recommendation: Approval.

Attachments: Ordinance.

Contact Person

Name: James C. Rogers  
Title: Director  
Department: Finance  
Phone: (502) 875-8505  
E-mail: [Jrogers@fewpb.com](mailto:Jrogers@fewpb.com)

**4. ORDERS**

**4.1** An Order Updating the City of Frankfort's Travel Policy.

Purpose: The purpose of this item is to consider an order updating the City's travel policy, by requiring prior written notice to the Board of Commissioners of any City employee accompanying an elected official on travel outside of Franklin County.

Attachment: Order.

**5. RESOLUTIONS**

None.

**6. CONSENT CALENDAR**

*Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.*

**6.1** Authorization to Purchase: Pursuit Vehicles. (Police Department)

Rev.  
3/10/2004

Purpose: The purpose of this item is to consider the purchase of eleven (11) police pursuit vehicles from State Catalog Master Agreement No. C-00249736 at the contract price of \$21,734 per unit (this includes preparation and delivery) for a total purchase price of \$239,074. These units are to be purchased from Paul Miller Ford Commercial Sales, Lexington, KY.

Background: This is an annual purchase which is necessary to maintain the operational integrity of the Department's vehicle fleet.

Financial Analysis: Funding is available in equipment account 100.43.56550.

Recommendation: Approval.

Attachments: Commonwealth of Kentucky Catalog Master Agreement No. C-00249736.

Contact Person

Name: Ted W. Evans  
Title: Chief of Police  
Department: Police  
Phone: (502) 875-8523  
E-Mail: [tevans@fewpb.com](mailto:tevans@fewpb.com)

6.2 Bid Award: Street Resurfacing Program. (Public Works Department)

Purpose: The purpose of this item is to consider a bid award for the 2004 Street Resurfacing Program to H.G. Mays, Inc.

Background: On 2/19/04, the City received two bids for the 2004 Street Resurfacing Program as shown on the attached Bid Tabulation. H.G. Mays, Inc. was the low bidder in the amount of \$38.74/ton for surface mix. Last year's price was \$38.33/ton.

The Public Works Department will host a public meeting during the month of April to receive public comment prior to finalizing the street resurfacing list. Anticipated start date for this year's program will be May, 2004.

Financial Analysis: This year's program will cost approximately \$250,000. Funds are available in the Municipal Aid Account (535.00.51100).

Recommendation: Approval.

Attachments: Bid Tabulation.  
Draft 2004 Street Resurfacing List.

Contact Person

Name: Jeff Hackbart  
Title: Director  
Department: Public Works  
Phone: (502) 875-8565  
E-mail: [jhackbrt@fewpb.com](mailto:jhackbrt@fewpb.com)

6.3 Bid Award: Corrugated Steel Drainage Pipe. (Public Works Department)

Rev.  
3/10/2004

Purpose: The purpose of this item is to consider a bid award for two year supply contract for steel corrugated drainage pipe to St. Regis Culvert, Inc.

Background: On 2/20/04, the City received two bids for a two year supply contract for steel corrugated pipe as shown on the attached Bid Tabulation. The low bidder was St. Regis Culvert, Inc.

St. Regis had the previous contract to furnish steel corrugated drainage pipe and provided acceptable service and product quality.

Financial Analysis: Funds are available in the Capital Improvement Account (100.90.53295) for the purchase of storm pipe.

Recommendation: Approval.

Attachments: Proposal Form.

Contact Person

Name: Jeff Hackbart  
Title: Director  
Department: Public Works  
Phone: (502) 875-8565  
E-mail: [jhackbrt@fewpb.com](mailto:jhackbrt@fewpb.com)

6.4 Bid Award: Corrugated Polyethylene Drainage Pipe. (Public Works Department)

Purpose: The purpose of this item is to consider a bid award for two year supply contract for polyethylene corrugated drainage pipe to Advanced Drainage Systems (ADS), Inc.

Background: On 2/12/04, the City received one bid for a two year supply contract for the polyethylene corrugated pipe as shown on the attached Bid Tabulation. The sole bidder was Advanced Drainage Systems, Inc.

Advanced Drainage Systems had the previous contract to furnish polyethylene corrugated drainage pipe and the City has had acceptable service and product quality.

Financial Analysis: Funds are available in the Capital Improvement Account (100.90.53295) for the purchase of storm pipe.

Recommendation: Approval.

Attachments: Bid Tabulation.

Contact Person

Name: Jeff Hackbart  
Title: Director  
Department: Public Works  
Phone: (502) 875-8565  
E-mail: [jhackbrt@fewpb.com](mailto:jhackbrt@fewpb.com)

6.5 Bid Award: Road De-icing Salt. (Public Works Department)

Rev.  
3/10/2004

Purpose: The purpose of this item is to consider a bid award for two year supply contract for road de-icing salt to North American Salt Company.

Background: On 2/13/04, the City received one bid for a two year supply contract for road de-icing salt as shown on the attached Bid Tabulation. The sole bidder, North American Salt Co., bid \$46.94/ton. The City purchases approximately 1,200 tons of salt a year.

The previous supplier, Morton International, did not submit a bid. The current salt contract with Morton International is for \$42.59/ton and will expire in May, 2004.

Financial Analysis: Funds are budgeted in the Street Division operating budget for the purchase of road salt (100.62.54335).

Recommendation: Approval.

Attachments: Bid Tabulation.

Contact Person

Name: Jeff Hackbart  
Title: Director  
Department: Public Works  
Phone: (502) 875-8565  
E-mail: [jhackbrt@fewpb.com](mailto:jhackbrt@fewpb.com)

6.6 Bid Award: Equipment Rental Contract. (Public Works Department)

Purpose: The purpose of this item is to consider a bid award for three year equipment rental contract to C. C. Moore Company, Inc.

Background: On 1/30/04, the City received one bid for a three year equipment rental contract as shown on the attached Bid Tabulation. The sole bidder, C. C. Moore Co., Inc., had the City's previous equipment rental bid. The equipment rental contract will be available for use to all City departments.

The equipment rental contract is used for snow removal, utility excavation, and for various other projects when needed.

Financial Analysis: Funds are budgeted in the various department operating budgets for the equipment rental.

Recommendation: Approval.

Attachments: Bid Tabulation.

Contact Person

Name: Jeff Hackbart  
Title: Director  
Department: Public Works  
Phone: (502) 875-8565  
E-mail: [jhackbrt@fewpb.com](mailto:jhackbrt@fewpb.com)

Rev.  
3/10/2004

6.7 Bid Award: Demolition of the Maintenance Lot Fueling Station and Underground Storage Tank Closure. (Public Works Department)

Purpose: The purpose of this item is to consider a bid award for the demolition and closure of the City's fueling station to Hinkle Contracting, Inc.

Background: On 2/24/04, the City received seven bids for the Demolition of the Fueling Station and Underground Storage Tank Closure Project as shown on the attached Bid Tabulation. The bids ranged from a low of \$11,895.00 as submitted by Hinkle Contracting to a high of \$45,726.28. The project manager, David Banks, has reviewed the bids and recommends awarding the project to Hinkle Contracting, Inc.

The City's vehicle fleet currently uses the Fleet One Fuel Service and no longer requires the City-owned fueling station. The demolition and closure of this facility allow better access to the newly expanded vehicle maintenance garage and will end the City's ground water monitoring requirements.

Financial Analysis: Funds are budgeted in the Capital Improvement Account (100.90.53295) for this project.

Recommendation: Approval.

Attachments: Bid Tabulation.  
Letter from David C. Banks dated 2/25/04.

Contact Person

Name:	Jeff Hackbart	David Banks
Title:	Director	Architect
Department:	Public Works	Architects and Associates, P.S.C.
Phone:	(502) 875-8563	
E-Mail:	jhackbrt@fewpb.com	

6.8 Bid Award: Pavilion at Juniper Hill Park. (Parks and Recreation)

Purpose: The purpose of this item is to consider a bid award to Central Kentucky Contracting Group, Inc., of Liberty, Kentucky, for the construction of a pavilion at Juniper Hill Park.

Background: In order to meet the Americans with Disabilities Act Standards, a picnic pavilion on the former Juniper Hill ballfield needs to be constructed. Bids were received on the Juniper Hill Park Pavilion on 2/11/04. Six bids were received. The lowest bid was submitted by Central Kentucky Contracting for the Base Bid (pavilion), AA#2 (site work with no asphalt), and AA#3 (park furniture) for a low bid total of \$63,931. Asphalt will need to be done at a later date.

Financial Analysis: Funding is allocated in the current budget for the pavilion in Park Improvements 100.90.53295.

Recommendation: Approval.

Attachments: Memorandum from Deputy Director dated 2/23/04.  
Bid recommendation from William F. Carman, Inc., dated 2/18/04.  
Bid tabulation.

Rev.  
3/10/2004

Proposal.

Contact Person  
Name: Steve Brooks  
Title: Director  
Department: Parks and Recreation  
Phone: (502) 875-8575  
E-mail: [Sbrooks@fewpb.com](mailto:Sbrooks@fewpb.com)

6.9 Bid Award: Replacing Inboard Motors in Police/Fire/Rescue Boat. (Fire Department)

Purpose: The purpose of this item is to consider awarding contract to SeaArk Marine, Inc. for replacing inboard motors with outboard motors in the Police/Fire/Rescue boat.

Background: The boat has been out of service since October 2002, with both inboard motors in the boat requiring replacement. The work involves removing the inboard motors, fabricating a twin outboard transom, installing two new 150 hp motors and all associated work such as controls, wiring, gauges, etc. The work will require 90 days for completion.

On 2/22/03, bids were advertised and invited from five vendors. Two firms submitted bids. The low and best bid was submitted by SeaArk Marine, Inc. of Monticello, Arkansas at \$39,698. SeaArk is also the original manufacturer of the boat.

Financial Analysis: The rescue boat was furnished to the City on a partnership basis by the Kentucky River Authority, with the River Authority to pay 50% of repair costs. The City's cost for the contract will be \$19,849 which is allocated in Fire Account 100.42.56550.

Recommendation: Approval.

Attachments: Bid Tabulation.  
Technical Bid Specifications.

Contact Person  
Name: Wallace Possich  
Title: Fire Chief  
Department: Fire  
Phone: (502) 875-8511  
E-mail: [wpossich@fewpb.com](mailto:wpossich@fewpb.com)

6.10 Sewer Extension Contract for Frankfort Industrial Park Tract 4 with Developers Richard Meyer and Steve Schneider. (Sewer Department)

Purpose: The purpose of this item is to consider a sewer extension contract with Richard Meyer and Steve Schneider, owners and developers, of Tract 4 Frankfort Industrial Park at 555 Duncan Road in Franklin County, Kentucky which is zoned commercial development with improvements including 3 new manholes; 276 feet of 8-inch SDR35 pipe serving Lot 41.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the City, a contract must be entered into between the developer and the City of Frankfort.

Rev.  
3/10/2004

Owners and developers Richard Meyer and Steve Schneider have signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Sewer Department for review and approval. The Kentucky Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval.

Attachments: Contract.

Contact Person

Name: William R. Scalf, Jr.  
Title: Director  
Department: Sewer  
Phone: (502) 875-2448  
E-mail: [wscalf@fewpb.com](mailto:wscalf@fewpb.com)

6.11 Ambulance Billing Administration Service Agreement with Software Development, Inc. (Fire Department)

Purpose: The purpose of this item is to consider renewing an agreement with Software Development, Inc. (SDI) for administering the City's ambulance billing.

Background: SDI has administered ambulance billing and collections for the City since 4/1/00. The previous contract expired 6/30/03 and has continued on a month-by-month basis since that time. Without prior notice, to meet HIPAA regulations, updated information must be submitted by 4/1/04 or Medicare payments will not continue after 6/30/04. The new contract with SDI includes no rate increase over the previous contract.

Recommendation: Approval.

Attachments: Ambulance Billing Administration Service Agreement.

Contact Person

Name: Wallace Possich  
Title: Fire Chief  
Department: Fire  
Phone: (502) 875-8511  
E-mail: [wpossich@fewpb.com](mailto:wpossich@fewpb.com)

6.12 Authorization to File Grant Application for Financial Assistance through First Responder Institute for Tums Grant-in-aid Program. (Fire Department)

Purpose: The purpose of this item is to consider authorizing the filing of an application for financial assistance through First Responder Institute for Tums Grant-in-aid Program to be used for public education/fire prevention activities.

Background: The First Responder Institute (FRI) is a not-for-profit organization which supports local U.S. fire departments and was created in 1997. Tums (manufacturer of antacid/calcium tablets) is supporting America's responders and fire departments through the FRI by providing



Rev.  
3/10/2004

funding up to \$2,500 to be used as needed. If approved, the Fire Department will be using the funds for public education/fire prevention activities.

Financial Analysis: There are no matching funds required for participation.

Recommendation: Approval.

Attachments: None

Contact Person

Name: Wallace Possich  
Title: Fire Chief  
Department: Fire  
Phone: (502) 875-8511  
E-mail: [wpossich@fewpb.com](mailto:wpossich@fewpb.com)

6.13 Authorization to File Grant Application for 2004 ODP Fire Act Grant. (Fire Department)

Purpose: The purpose of this item is to consider authorizing the filing of an application for grant funds from the Assistance to Firefighters Grant Program as administered by the U.S. Department of Homeland Security/Office of Domestic Preparedness.

Background: This is the fourth year Congress has appropriated funds for eligible fire departments. Funding is available to fire departments in cities of our population size on a 10% matching basis and the grants are very competitive. Grant applications are being accepted from 3/1/04 through 4/2/04. The fire department's grant application will include funding for communications and operations equipment.

Financial Analysis: Up to \$25,000 would be required from the City as a 10% match. The funds will need to be appropriated in fiscal year 2004/2005.

Recommendation: Approval.

Attachments: None.

Contact Person

Name: Wallace Possich  
Title: Fire Chief  
Department: Fire  
Phone: (502) 875-8511  
E-mail: [wpossich@fewpb.com](mailto:wpossich@fewpb.com)

6.14 Authorization for Reimbursement to the Commonwealth of Kentucky Transportation Cabinet for Sanitary Sewer Replacement. (Sewer Department)

Purpose: The purpose of this item is to consider reimbursement to the Commonwealth of Kentucky Transportation Cabinet (KTC) in the amount of \$23,100.66 for work performed by its contractor on sanitary sewers on High Street.

Background: During construction of the new Transportation Cabinet Building, the KTC's contractor uncovered a partially collapsed rock sewer at a manhole where a pipe was being

Rev.  
3/10/2004

connected. Due to the need to make an emergency repair and the fact that the contractor was already working in the vicinity, the Sewer Department requested that the KTC contractor make the necessary repairs on a reimbursable basis. Due to the time constraints of having to make the repairs, resurface the road, and reopen the road to traffic, the Sewer Department did not have time to prepare a bid package and did not have staff available to perform the work in-house. The contractor installed a total of 185 lineal feet of 18-inch PVC.

The contractor was selected by the KTC by bidding, and had the appropriate staff available to make the repairs. A representative of the Sewer Department was on site during the construction and inspected the work prior to backfilling operations.

Financial Analysis: Funds are available in the emergency repair account (300.68.55465) for reimbursement in the amount of \$23,100.66.

Recommendation: Approval.

Attachments: Letter from Transportation Cabinet dated 2/5/04.  
Invoice.  
Cost sheets.

Contact Person

Name: William R. Scalf, Jr.  
Title: Director  
Department: Sewer  
Phone: (502) 875-2448  
E-mail: [wscalf@fewpb.com](mailto:wscalf@fewpb.com)

6.15 Authorization to Declare 1974 American LaFrance Pumper as Surplus for Disposal by Auction.  
(Fire Department)

Purpose: The purpose of this item is to consider declaring one 1974 American LaFrance Pumper as surplus for disposal by public auction.

Background: The 1974 American LaFrance Pumper, VIN #P-14-4533, was replaced in 2001 but was kept by the Fire Department for use as a training vehicle. The pumper is in poor condition and is no longer useful to the Department. If approved, the pumper will be included in the City's auction to be held 4/24/04.

Recommendation: Approval.

Attachments: None.

Contact Person

Name: Wallace Possich  
Title: Fire Chief  
Department: Fire  
Phone: (502) 875-8511  
E-mail: [wpossich@fewpb.com](mailto:wpossich@fewpb.com)

6.16 Authorization to Declare Modular Ambulance as Surplus for Disposal through Transferring to Franklin County Fiscal Court in Exchange for Mini-Pumper. (Fire Department)

Rev.  
3/10/2004

Purpose: The purpose of this item is to consider declaring 1995 Ford E-350 modular ambulance as surplus and authorization for disposal through transfer to Franklin County Fiscal Court for its Fire Department in exchange for 1974 Ford mini-pumper.

Background: The 1995 Ford modular ambulance, VIN #1FDKE30F7SHB36531, was replaced in November 2003. It is in fair condition and has mileage of 98,845. The County has expressed a desire to trade its 1974 Ford mini-pumper (which has been on loan to the City for many years) for the ambulance. Once the Fire Department obtains a new mini-pumper sometime in 2004, the 1974 mini-pumper will be transferred to the Parks Department for use in the Forestry Division.

Recommendation: Approval.

Attachments: None.

Contact Person

Name: Wallace Possich  
Title: Fire Chief  
Department: Fire  
Phone: (502) 875-8511  
E-mail: [wpossich@fewpb.com](mailto:wpossich@fewpb.com)

6.17 Authorization to Declare Mowing Equipment as Surplus for Disposal through Trade-In. (Golf Course)

Purpose: The purpose of this item is to consider declaring one 60" Turf Ranger Exmark Mower, Serial Number 261347, surplus and authorize disposal through trade-in toward purchase of one new 60" Exmark Mower.

Background: The golf course is in need of a new mower to mow green banks and tee banks. The present mower is six years old, has 1,200 hours on it, and has problems with the motor. The cost new was around \$6,000 and trade-in value will be \$1,500 toward purchase of new mower.

Authorization is requested for purchase of one new 60" Turf Ranger Exmark Mower through State Price Contract # C-023295011 from Masters Equipment, Waddy, KY, at price of \$6,159, less \$1,500 trade-in value for surplus mower, total cost for purchase of new mower \$4,659.

Financial Analysis: Funds are allocated in Golf Account 100.79.56550 for the purchase.

Recommendation: Approval.

Attachments: None

Contact Person

Name: Kevin Frye  
Title: Greens Keeper  
Department: Golf Course  
Phone: (502) 875-8560

6.18 Reimbursement to University of Kentucky for Class Vision Study of Holmes Street Area.  
(City Manager's Office)

Rev.  
3/10/2004

Purpose: The purpose of this item is to consider reimbursement to University of Kentucky, Department of Landscape Architecture, for class vision study on the Holmes Street Corridor.

Background: Assistant Professor Barry Kew is currently conducting a Spring Semester course (Landscape Architecture Design Studio VI – Urban Studio) on the Holmes Street Corridor (this type of course and study is commonly referred to as a “Vision Study”). The course includes site inventory/analysis, design scope and program development, urban form, housing, street life, and public space. A strategic plan, conceptual master plan and model 3-d building site plan will be the final products.

The City will be providing Dr. Kew a copy of the citizen survey that was completed this month and Dr. Kew will be providing the class final product in electronic and paper formats to the City. A presentation will be made to the Task Force as part of the course assignment for the students experience and education.

There are no costs to the City for the University to complete this course; however, it is customary to reimburse the students for costs such as material costs for printing, photographic development and the model building since the items are not provided by the University. The requested reimbursement cost for the 15 students is a total of \$1,790. This would assist the students in their costs for the Holmes Street study and in turn the City will receive a full copy of the final report and conceptual design.

Financial Analysis: The reimbursement fee for these services will be at a not-to-exceed fee of \$1,790 with funding from Reserve for Contingency, 95.53295.

Recommendation: Approval.

Attachments: Letter from University of Kentucky, College of Agriculture, dated 1/23/04.

Contact Person

Name: Gary Muller  
Title: Acting City Manager  
Department: City Manager  
Phone: (502) 875-8513  
E-mail: [Gmuller@fewpb.com](mailto:Gmuller@fewpb.com)

6.19 Disposition of Delinquent Ad Valorem Property Tax and Ambulance Service Bills for the Year 2003. (Finance Department)

Purpose: The purpose of this item is to consider collection of delinquent 2003 Ad Valorem Property Tax and Ambulance Service Bills through Kentucky Accounts Service in Lexington, Kentucky.

Background: Kentucky Accounts Service has been collecting the delinquent Ambulance and Ad Valorem Tax Bills for the past four years. A current insurance certificate for the agency is on file.

Financial Analysis: Fee for collection by Kentucky Accounts Service is 35%.

Recommendation: Approval.

Rev.  
3/10/2004

Attachments: None.

Contact Person  
Name: James C. Rogers  
Title: Director  
Department: Finance  
Phone: (502) 875-8505  
E-mail: jrogers@fewpb.com

#### 6.20 Personnel.

<u>Personnel Action</u>	<u>Employee</u>	<u>Department</u>	<u>Effective Date</u>	<u>Other</u>
Reclassification	Raymond Walters	Public Works, Sanitation Div.	3/16/04	Equipment Operator I from Maintenance Wrkr
Reclassification/ Transfer	Blan Dean Lickliter	Vehicle Maintenance from Public Works	3/16/04	Mechanic I position, from Maintenance Worker
Confirmation	James Ebert	Police	4/7/04	Patrol Officer
Resignation	Christian Harvey	Parks & Recreation	3/17/04	Parks Maintenance, authorize payment 262 hrs. vacation leave
Resignation	Kevin R. Fox	Fire	3/22/04	Firefighter/EMT, authorize payment 88 hrs. vacation leave & 88 hrs. holiday leave

### 7. BOARD APPOINTMENTS

### 8. OLD BUSINESS

None.

### 9. NEW BUSINESS

#### 9.1 Reject Bids: Sale of Lot 1, 177 Leonardwood Drive. (City Manager's Office)

Purpose: The purpose of this item is to consider rejecting bids relating to the sale of Lot 1, 117 Leonardwood Drive.

Background: Sealed bids were received on 3/1/04 for the sale of City owned property at 117 Leonardwood Drive (Lot 1 of the Leonardwood Drive Extension plat).

Recommendation: Following bid review, the sale of Lot 1 is not considered to be in the best interest of the City at this time; therefore, it is recommended that all bids be rejected for Lot 1.

Attachments: Bid tabulation.

Rev.  
3/10/2004

Contact Person

Name: Gary Muller  
Title: Acting City Manager  
Department: City Manager  
Phone: (502) 875-8513  
E-mail: gmuller@fewpb.com

9.2 Bid Award for Sale of Lot 2, 122 Leonardwood Drive. (City Manager's Office)

Purpose: The purpose of this item is to consider the sale of Lot 2, 122 Leonardwood Drive, to the highest bidder and authorizing the Mayor to execute the real estate contract for the sale.

Background: Sealed bids were received on 3/1/04 for the sale of City owned property at 122 Leonardwood Drive (Lot 2 of the Leonardwood Drive Extension plat). Five bids were received for Lot 2, with the highest bid submitted by Sovereign Investments in the amount of \$375,000.

Financial Analysis: The sale of Lot 2 of the Leonardwood Drive Extension plat would provide the proceeds (up to \$375,000) to return to the Frankfort Housing Corporation Account (Old Urban Renewal Program) - #540-00-51100.

Recommendation: Approval.

Attachments: Bid tabulation.  
Leonardwood Drive Extension map.  
Real Estate Sale and Purchase Agreement.

Contact Person

Name: Gary Muller  
Title: Acting City Manager  
Department: City Manager  
Phone: (502) 875-8513  
E-mail: gmuller@fewpb.com

9.3 E-911 Radio Dispatch Console and Telephone Hardware/Software Acquisition. (Communications)

Purpose: The purpose of this item is to consider purchase of E-911 Radio Dispatch Console and Telephony Hardware/Software from Radio Communications Systems, Inc. through Kentucky State Price Contract.

Background: The radio console currently in use by the E-911 Dispatch Center was purchased in 1991. Over the past two years equipment failures have become more frequent and replacement parts are no longer available for this unit. Also, the E-911 Controller will not interface with digital telephones and is not Phase II compliant. After 6/30/04, dispatch centers that do not have Phase II capable equipment will no longer be eligible for CMRS (Commercial Mobile Radio Service) funds from the state (202 KAR 6:100). The City received over \$72,000 in the first four quarters for which it was eligible to receive these funds.

Technological advances now permit both telephone and radio functions to be handled via computer. Replacement hardware would be installed in the current console to provide a redundant dispatch capability. This software will permit the dispatch of multiple departments via simulcast, thereby reducing response times. E-911 call taking positions would be increased from the current two to three positions with the ability to expand with future growth.

Rev.  
3/10/2004

Authorization is requested for the purchase of E-911 radio dispatch console and telephone hardware/software from Radio Communications Systems, Inc. through Kentucky State Price Contract # C-01090447, at a total cost of \$339,954.

This system has recently been purchased for statewide use by the Kentucky State Police, Kentucky Motor Vehicle Enforcement, and the Kentucky National Guard.

Financial Analysis: Total cost for the equipment is \$339,954, with funding of \$175,000 from E-911 account and balance of \$164,954 to be funded from Transportation Improvement Account over a period of 36 months at pay back of \$4,582 per month. (This in-house funding will result in a savings of \$47,496, over the previous proposal for five year lease option.)

Recommendation: Approval.

Attachments: Equipment List dated 1/28/04.

Contact Person

Name: Daryl S. Hensley  
Title: Director  
Department: Communications  
Phone: (502) 875-8582  
E-mail: dhensley@fewpb.com

**10. CITIZEN COMMENTS (Non-agenda items)**

**11. COMMISSIONER COMMENTS**

**12. CLOSED SESSION** KRS 61.810 (1), (c), (f), litigation and personnel.

**13. ADJOURNMENT**